

**PLANNING BOARD  
TOWN AND VILLAGE OF ARCADE  
17 Church Street, Arcade, New York 14009  
Village Office      585 492-1111  
Town Office      585 492-4685**

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At a meeting of the Planning Board of the Town and Village of Arcade held on Wednesday, January 11, 2023, at 7:00 P.M. at the Village of Arcade Boardroom, 17 Church Street, Arcade, NY 14009

**MEMBERS PRESENT:** Rich Kosmerl, Paul Bijhouwer, Andrew Schnitzler, Amy Opferbeck

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Michelle Karpinski, Chris Lexer, Jim Pierce, Elissa Skillman

The meeting was called to order at 7:00 P.M. by Chairman Paul Bijhouwer

1. Approval of Minutes from meeting Oct. 12, 2022

**MOTION** by Rich Kosmerl, seconded by Amy Opferbeck the Board approves the minutes from October 12, 2022, Andy Schnitzler abstained because he was absent.

2. Approval of Minutes from meeting Nov. 9, 2022

**MOTION** by Andy Schnitzler, seconded by Rich Kosmerl the Board approves the minutes from November 9, 2022, Chairman Bijhouwer abstained because he was absent.

3. Approval of Minutes from meeting Dec 14, 2022

**MOTION** by Rich Kosmerl, seconded by Andy Schnitzler the Board approves the minutes from December 14, 2022, Amy Opferbeck abstained because he was absent.

4. **SITE PLAN APPLICATION, SBL 183.9-1-13.11 SUBMITTED BY ELISSA SKILLMAN TO HAVE AN OCCASIONAL FARM STAND ON HER FRONT PORCH. THE PROPERTY IS LOCATED AT 407 NORTH STREET, ARCADE AND THE ZONING DISTRICT IS R3-MEDIUM DENSITY RESIDENTIAL.**

The Board reviewed the checklist and short form assessment form.

The sale of packaged meat and eggs and produce fall within allowed seasonal uses listed in Home Occupations that is allowed in R3 district.

A sign will need to be put up and attached to the porch and only be 2 square foot in size.

**MOTION** by Chairman Bijhouwer, seconded by Rich Kosmerl the Board that this action is Type II SEQR- 617.5c18 and therefore no further review is needed.

**MOTION** by Rich Kosmerl, seconded by Andy Schnitzler that the Board approves the Site Plan Application, SBL 183.9-1-13.11 submitted by Elissa Skillman to have occasional farm stand on her front porch. The property is at 407 North Street.

The Board reviewed the existing Comprehensive Plan and discussed options to promote growth throughout the Village of Arcade.

**MOTION** by Chairman Bijhouwer, seconded by Andy Schnitzler to have Rich Kosmerl draft a letter to the Village and Town of Arcade's Boards with some suggestions.

**MOTION** by Rich Kosmerl, seconded by Andy Schnitzler to have to have a special Planning Board meeting on Wednesday, January 25<sup>th</sup> at 7:30pm to review the draft letter that Rich Kosmerl is writing to the Village and Town Boards.

There being no further business brought before the Board, the meeting adjourned at 8:57 P.M. upon **motion** by Rich Kosmerl, seconded by Andy Schnitzler and unanimously carried. The next special meeting of the Planning Board of the Town and Village of Arcade is scheduled for Wednesday January 25<sup>th</sup> ,2023 at 7:30 P.M. in the Village Boardroom, 17 Church Street, Arcade, New York.

Respectfully submitted,  
Michelle Karpinski  
Secretary

