

**Arcade Justice Court**  
**17 Church Street**  
**Arcade, New York 14009**  
**Phone 585-492-4479 Fax 585-492-3052**

*Court Hours: Tuesday, Wednesday 7AM – 12 PM, 1 PM – 5PM , Thursday 12 PM – 5PM*  
*\*\* Court Thursday at 7 PM\*\* Friday 12 PM – 4 PM CLOSED MONDAY*

Please completely fill out this form and mail it or fax it to the Court Clerk.  
Credit Cards CANNOT be accepted without this form.

Defendant Name : \_\_\_\_\_ Charge Convicted of: \_\_\_\_\_

Fine/Surcharge due: \_\_\_\_\_ Payment Due Date: \_\_\_\_\_

NO PERSONAL CHECKS, ONLY CASH, MONEY ORDERS, CERTIFIED CHECKS OR CHARGE CARDS LISTED BELOW ACCEPTED. CANADIANS MUST PAY IN US FUNDS! A Certified Check or Money Order should be made payable to Arcade Justice Court. **Please return this notice with your payment.**

Your payment of fines and surcharge must arrive in this Court before the due date shown above. If your money is not received by the due date of this letter, the Department of Motor Vehicles in Albany will be ordered to suspend your driver's license.

CREDIT CARD: VISA \_\_\_\_\_ MASTERCARD \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

CCV Code \_\_\_\_\_ (3 digit code on back of card)

CARD HOLDER: \_\_\_\_\_  
(Print Name As It Appears On Card)

CARD NUMBER: \_\_\_\_\_

I hereby accept the fine amount (s) imposed by the Court and authorized payment thereof on the above-noted credit card.  
**NOTE:** Should a bank reject your transaction a suspension will be issued without further notice.

\_\_\_\_\_  
(Signature As It Appears On Card)